



Torbay Child Poverty Commission Meeting Agenda

**Tuesday, 4 December 2012 at 10.00 am
to be held in Board Room, Town Hall, Castle Circus, Torquay, TQ1 3DR**

- 1. Apologies for Absence**
10:00 a.m.
- 2. Minutes of last meeting** (Pages 1 - 4)
10:05 a.m. To confirm as a correct record the Action notes of the meeting of the Torbay Child Poverty Commission on 14th November 2012 and receive any feedback
- 3. Matters arising**
- 4. Overview of Child Poverty Strategy presentation**
10:30 Concentrating on keys messages and the gaps in strategic areas – Julie Sharland

Discussion
- 5. Work Plan**
11:15 What do we want as products/outcomes and timetable i.e. final report, draft report etc by when
Process – we have some of this already – but to include – who do we want to give evidence and how
- 6. Communications**
11:45 We will need a communication strategy and to think about resources, audiences and products, protocols including press. Web presence, report findings etc

For information relating to this meeting or to request a copy in another format or language please contact:

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